



Maricopa County Assessor
Paul D. Petersen, Assessor

RESIDENTIAL COMMON AREA VALUATION CHECKLIST

Organization Name: _____

Development/Subdivision Name: _____

Mailing Address: _____

Contact Person: _____ Telephone: _____ Date Filed _____

Property must meet all of the following requirements to be considered a common area per ARS Statue 42-13402:

- ☐ The property must be owned/deeded to the non-profit homeowners' association, community association or corporation.
- ☐ Non Profit organization must be current and listed with the Corporation Commission.
- ☐ The association or corporation must be organized and operated to provide for the maintenance and management of the common area property.
- ☐ All residential property owners in the development must be required to be and must actually be members of the association or corporation, or must be obligated to pay mandatory assessments to maintain and manage the common areas.
- ☐ All members of the association or residential property owners in the development, their immediate families, and guests, if provided by organizational rules, have the right to use and enjoy the common area.

Please provide with this application:

- ☐ The Request to Combine Common Area Parcel Numbers (form DOR 82354).
- ☐ Copy of the recorded Covenants, Conditions, and Restrictions (CC & R's).

Please make and retain a copy of this application for your records.

Mail or deliver this application and the supporting documentation to:

Valuation Relief Programs
Maricopa County Assessor
301 West Jefferson
Phoenix, Arizona 85003

Please call (602) 372-4621 or
(602) 372-0717 for additional
assistance.